

St Chad's College Guest Rooms

Where a guest room is available, any bookings for overnight stays during term time must be made via a College Officer. The following guidance is in place to ensure fair and appropriate use of such rooms.

~~Priority to book these rooms~~

- ~~1. College Officers (who may also book on behalf of others — e.g. College guests)~~
- ~~2. Fellows & Tutors~~
- ~~3. Students~~
- ~~4. Alumni~~

Limits

- No rooms may be booked more than 12 weeks ahead of time ~~(except by College Officers).~~
- ~~Fellows & Tutors have first priority to sign up for bookings on Tuesday and Thursday evenings. These rooms will be released for general booking if Fellows and Tutors have not booked them two weeks ahead of time.~~
- Guest rooms are not normally intended for students' parents: unless there is a pastoral reason, we assume that parents will normally find accommodation elsewhere in Durham.
- ~~From the first day of the Easter term until the end of the exam period, rooms may only be booked with the approval of the Vice Principal.~~
- All bookings are subject to the proviso that they may be cancelled at short notice if a room is required for an emergency situation or pastoral crisis.
- The guest rooms are intended for occasional use. As such, bookings will normally only be accepted for one or two nights at a time. Longer periods may be booked by College Officers on behalf of guests where essential.