



Marie Curie

Website: <https://www.mariecurie.org.uk/>

Twitter: @MarieCurieNE

Facebook: MarieCurieNorthEast

Based at: Newcastle Hospice, but there is also potential for some home-based working.

About our organisation: Marie Curie provides care and support for those living with a terminal illness and their families both in their own homes and at our Marie Curie Hospices.

About the internship: This internship is within Marie Curie's Corporate Fundraising team. Marie Curie works with a number of fantastic corporate partners who volunteer and raise funds. We want to go even further to provide them with as much support as possible. With your help, we can spend even more time supporting our existing partners and well as investing time in looking at future relationships.

- Contacting companies in line with stewardship plans
- Send out resources to corporate partners
- Attend events such as tea parties, store openings and press calls
- Work on key campaigns such as our Great Daffodil Appeal
- Research tasks
- Ad hoc support
- Event support
- Work on annual challenge Event (more information on this will be provided at interview)

There is also potential to work in the community team which would involve supporting the community team around key campaigns such as the Great Daffodil Appeal.

Duration of internship: TBC – minimum 3 months

Dates of internship: TBC

Working hours: TBC – minimum 1 day per week

Do applicants have to be studying a particular subject to apply? No

Do applicants have to have any specific skills or existing knowledge? Excellent oral communication skills, especially the ability to communicate confidently and personably over the telephone.

Do applicants have to be DBS checked? No

Describe your ideal intern in five words: Reliable, motivated, independent, personable, outgoing.

Remuneration: Travel expenses for petrol costs or public transport fares will be covered by the organisation. *(Remember that all students completing internships as part of the **Intern:NE** initiative are also offered room-only accommodation in College for the duration of their internship.)*

We are supporting the Intern:NE initiative because: Marie Curie works with a number of fantastic corporate partners who volunteer and raise funds. We want to go even further to provide them with as much support as possible. With the help of an intern, we can spend even more time supporting our existing partners and well as investing time in looking at future relationships.

One of our previous interns, Sacha from Northumbria University, has said:

"Doing a voluntary 3 month placement at Marie Curie has been everything I hoped for and more. The fundraising team treated me like one of them and I was given genuine responsibility as well as being consistently rewarded.

The atmosphere and work ethic at the Marie Curie Hospice, Newcastle is something I will miss being amongst and certainly one I will follow in my future career. I have loved working with the fundraising team twice a week, them being flexible has allowed me to still time manage sufficiently with University work going on at the same time.

I would recommend anyone to volunteer with Marie Curie as they will take care of you from start to finish. The team are understanding, dedicated and just really lovely, kind people."

How to apply for this internship: Applicants should complete a Volunteer Application Form – this should be requested by e-mail from Katie Searles, Senior Partnerships Manager (North) – her contact details are below. Shortlisted applicants will be invited to an informal interview with Katie.

Closing date for applications: 5pm on Friday 2nd February 2018

If you have any further questions about the internship, please contact: Katie Searles, Senior Partnerships Manager (North); e-mail: Katie.searles@mariecurie.org.uk; mob: 07876148774